

CONTACT INFORMATION

Member Services Department

855-332-9090

Application for electric service and requests for information regarding these requirements should be made by calling our Member Services Department; this department is open Monday through Friday from 7:00 a.m. to 6:00 p.m.

Website

www.delaware.coop

Visit our website for all information, including our Tariff, Terms and Conditions, Charges and Rates.

Outage Reporting

855-332-9090

There is a fully automated outage reporting system in place, your information can be accessed by phone number or account number. You can view current outage information online by visiting our website at www.delaware.coop.

Engineering Department

855-332-9090 x-258

Please call Engineering for all new services, including developments, residential, commercial, agricultural and municipal.

Dig Safe

1-888-344-7233 or 811

Always call 72 hours prior to any trenching or excavation work.

DEVELOPER CHECKLIST

Please be advised that in order for Delaware Electric Cooperative (hereinafter referred to as DEC) to produce designs documents for a new Development, the following checklist must be completed.

REQUIREMENTS TO BEGIN DESIGN

- One (1) electronic copy of "County Approved" Subdivision drawing, recorded and stamped.
- One (1) AutoCAD format (.dwg) drawing of the site plan. Drawing must be on DE State Plane Coordinates NAD 83 System Format and must include all utilities, streets, road, sidewalks, lot numbers and lines, ponds and permanent landscaping fixtures and buildings other than single-family residence. (Please Note: drawings sent with extraneous layers, blocks or xrefs will not be accepted).
- One (1) copy of the Development Construction Phasing Plan, if applicable.
- Indicate the location of the pump station, club-house or any other structure requiring three-phase load, if applicable. (Please note: All Load sheets must be completed and returned to DEC as soon as possible to ensure that no delay occurs).
- Indicate the location of any DEC provided street lights and coordinate fixture type, if applicable.
- Contact name and daytime telephone number of Development Point-of-Contact.

DEC requires easements for any property requiring electrical service. As such, we require tax map/parcel information for each lot in the Development. To expedite the process, DEC prefers to secure the easement before the site is sub-divided. If the site has not been sub-divide at time of Checklist Submittal, please provide the tax-map information for the site.

REQUIREMENTS TO BEGIN CONSTRUCTION

- Make payment on invoice submitted based on design.
- Before DEC personnel can begin staking equipment in the field, all property markers must be installed and all grading within the phase of the development must be within six-inches of final grade. A flat, stump-free cleared path ten-feet from the top back slop to the swale must be available. Additionally, all curb/gutter, sidewalk or any other permanently installed feature must be in place before installation of wire can begin.