

**DELAWARE ELECTRIC COOPERATIVE
MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

January 15, 2020

CALL TO ORDER

The regular meeting of the Board of Directors of Delaware Electric Cooperative, Inc. was held at the office of the Cooperative at Greenwood, Delaware, on Wednesday, January 15, 2020, at 10:00 a.m. Chairman William J. Wells called the meeting to order. The following directors were present: Dean C. Belt, Michael K. Brown, Blaine M. Daisey, Sr., Patricia S. Dorey, William P. Haughey, Jr. (via phone conference), Bruce A. Henry, William W. Noel, Jr. (via phone conference), Laura T. Phillips, Charles L. Towles, Jr. (via phone conference) and Bruce R. Walton.

Also present at the meeting were: Rob Book, Bruce Campbell, Mark Nielson, David Shapley, Troy Dickerson, Dawn Smart, Dwayne Street, Jesse Spampinato, Mary Egerson, and Monika Lowe, who recorded the minutes of the meeting.

APPROVAL OF MINUTES

The Minutes of the regular meeting of December 18, 2019, were approved.

SPECIAL RECOGNITION AND THANK YOU

Guest speaker, Steve Miller with Asplundh, presented an award for Appreciation, Commitment, and Dedication to Vice President of Operations, Jesse Spampinato.

HUMAN RESOURCES

Dawn Smart, Vice President of Human Resources, reported that there were no injuries or vehicle accidents during the month of December.

Vice President Smart introduced new hires, Lauren Irby, Manager of Public Relations and Community Outreach, and Ryan Shockley, Planning Engineer.

Vice President Smart introduced Monika Lowe as Human Resources Assistant in the Human Resources Department.

FINANCIAL REPORT

Bruce Campbell, Vice President of Finance & Accounting, reviewed an Estimated Statement of Operations Report with the Board.

ENGINEERING PLANNING & INNOVATION

Vice President of Engineering, Strategy and Innovation, David Shapley, reported that growth continues to outpace previous years, not only in new services, but Miss Utility locates as well. Miss Utility tickets have continued an upward trend with 58,000 tickets called in for 2019. When compared to last year, growth was up 24% for the current month and up 5% year-to-date.

Vice President Shapley reported that the number of RF meters installed is 36,465, which accounts for 37% of total meters. Any new meter or replacements set within the RF area will be the new RF meter. Read rates continue to improve.

Vice President Shapley reported that DEC's Electric Vehicle Charging pilot program continues to show economic success.

ENGINEERING

Troy Dickerson, Assistant Vice President of Engineering, reported that year-to-date new services, were 3,238, an increase of 6.51% from last year's 3,040.

Year-to-date, 4,748 jobs were engineered versus 4,655 last year, an increase of 2.00%. There were 4,713 work order requests versus 4,556 requests last year, an increase of 3.45%, making this the highest year since 2005 for jobs engineered and sent to construction.

Assistant Vice President Dickerson reported that, year-to-date, the net new meters, 3,038, had a slight change of 3.34%.

Assistant Vice President Dickerson reported 2,823 lots in developments were staked for the year 2019 and expects that number to increase in the upcoming year.

OPERATIONS & MAINTENANCE

Vice President of Operations, Jesse Spampinato, presented the Operations Report to the Board. Vice President Spampinato reported year-to-date SAIDI ratings were 83.08 minutes per member in 2019 versus 84.29 minutes per member in 2018. The SAIFI ratings were 1.283 interruptions per member in 2019 versus 1.365 interruptions per member in 2018, a decrease of 6.00%.

Vice President Spampinato reported system control hit the peak for December 2019 and saved about \$67,990. DEC has an estimated total savings of \$794,960 for the 12 Coincident Peak days for the year. Overall, load control and beat the peak has saved DEC an estimated \$2,633,000 for the year.

REGULATORY REPORT

Vice President Mark Nielson provided the Board with an update on the Bruce A. Henry Solar Farm. During the month of December, the solar farm produced 249,705 kWh and had an 889 kW impact on our coincident peak. For the month, the kWh production was 32.26% less than forecasted.

Vice President Nielson reported that Phase II of the Bruce A. Henry Solar Farm expansion by Constellation has been completed and is up to full production.

Vice President Nielson reported on the progress of ongoing additional solar developments with ODEC and EDF with two properties now under site control.

Vice President Nielson discussed a proposed change to an existing policy, Administrative Policy No. 500.13. Vice President Dawn Smart reviewed the changes with the Board. After some discussion, the Board voted unanimously to approve the policy changes.

ODEC REPORT

Director Bruce Henry discussed, in detail, the Confidential ODEC report summarizing facts released from the December 2019 ODEC Board Meeting.

MEMBER SERVICE REPORT

Vice President of Member Services, Rob Book, presented the Member Services report to the Board. He reported that Delaware Electric Cooperative's Annual Meeting is scheduled for Tuesday, August 11, 2020 at the Delaware State Fairgrounds.

Vice President Book reported, as of the end of December, member calls were answered at a rate of 75% within 30 seconds.

Vice President Book reported that 110,000 calls to the Call Center were answered in 2019.

Vice President Book reported that the Member Service Department has been heavily promoting the application period for high school juniors to apply for the 2020 NRECA Youth Tour that takes place in June. They have also been promoting the application period for high school seniors to apply for VMDAEC Scholarships.

Vice President Book reported the Co-op's new Sustainability Report is ready for distribution to lawmakers. The report is also online and will be shared across DEC's digital platforms.

Vice President Book reported to the Board a new Home Performance Program launching in February or March. The program will be funded by ODEC. Energy audits will be provided by a third party and members will receive products that will contribute to improving energy efficiency in their home. Both DEC and the members will capture the energy efficiency from the audits and upgrades.

LEGISLATIVE REPORT

Director Charles Towles reported that the Legislative Luncheon is January 28, 2020. DEC leadership will be meeting with the Governor as well that afternoon. He reported that Governor John Carney's 2019 State of the State Address would be Thursday, January 23, in the Senate Chamber at Legislative Hall in Dover.

TECHNOLOGY REPORT

Dwayne Street, Vice President of Technology, reported the critical infrastructure availability for the month of December was at 100% in several areas. The SCADA servers were at 99.92% for the month of December.

NRECA REPORT

Director Michael Brown presented the revenue budget of NRECA to the Board.

PRESIDENT'S REPORT

Vice President Mark Nielson summarized the components of the President's Report as outlined on the Board agenda.

ADJOURNMENT

Several issues of interest to the Board were electronically mailed. Chairman Wells asked the Board if they had any questions concerning those items.

Having no other business to come before the board in regular session, the meeting was adjourned at 1:15 p.m.

EXECUTIVE SESSION

Chairman Wells called for an Executive Session. The Executive Session meeting was adjourned at 2:13 p.m.

Secretary

Chairman